

Who is responsible for providing this service, or tackling the issue in question?

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Have you spoken to them, and if so, what was the response?

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What is the Portfolio Holders view on this issue?

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What would be the likely benefits and outcomes of carrying out this investigation / review?

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Estimated Committee and officer resource implications (eg research group, one-off report, dedicated meeting etc)

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Suggested witnesses, documentation and consultation	
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Will this investigation / review contribute to one or more of the Council's Strategic Priorities? If so, which (please tick)	
Growth in West Suffolk's economy for the benefit of all our residents and UK plc	
Resilient families and communities that are healthy and active.	
Increased and improved provision of appropriate housing in West Suffolk in both our towns and rural areas.	

Will this investigation / review contribute to the achievement of one or more of the commitments within the Council's West Suffolk Strategic Framework 2018-2020 Priorities? If so, which (please tick)	
Growth in West Suffolk's economy for the benefit of all our residents and UK plc.	
1. Lobby for a better connected West Suffolk, in terms of transport and digital connectivity.	
2. Promote West Suffolk as a place to do business, so as to attract investment and innovation that increases salary levels and encourages the right mix of jobs to grow our economy.	
3. Invest in and promote our local places by building on their unique qualities through specific local strategies, projects and environmental services	
4. Develop our current and future local workforce through education; training and opportunities for all.	
Resilient families and communities that are healthy and active:	
1. Foster supportive networks to improve and sustain the lives of individuals; families and communities.	
2. Use our community, leisure, open space and heritage assets to support wellbeing and education.	
3. Work with and influence partners including the voluntary sector in our shared endeavour of improving the health, wellbeing and safety of families and communities.	
Increased and improved provision of appropriate housing in West Suffolk in both our towns and rural areas:	
1. Plan for housing to meet the needs of current and future generations throughout their lifetime that is properly supported by infrastructure, facilities and community networks.	
2. Improve the quality of housing and the local environment for residents.	
3. Enable people to access suitable and sustainable housing.	

Will this investigation hit one of the essential elements of a scrutiny review when analysing potential scrutiny reviews? If so, which (please tick)	
Public Interest: The concerns of local people should influence the issues chosen by overview and scrutiny.	
Impact (Value): Priority should be given to issues that make the biggest difference to the social, economic and environmental wellbeing of the area, and which have the potential to make recommendations which could lead to real improvements. The outcome must also be proportionate to the cost of carrying out the review in terms of staff and councillor time.	
Relevance: Overview and scrutiny must be satisfied that an issue identified for review is relevant and does not duplicate existing work being undertaken elsewhere by various Working Groups, Cabinet, partners etc.	
Partnership working or external scrutiny: The focus of scrutiny is moving towards joint action and community leadership, so anything which offers this opportunity should be given serious consideration.	

Would you like to be involved in the investigation / review?	
Yes	No
Date of request:	Signed

Please return this form to the:

Democratic Services Officer (Scrutiny), Forest Heath District Council, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Email: Christine.brain@westsuffolk.gov.uk

Updated: July 2013

Updated: June 2014 (Revised West Suffolk Strategic Priorities)

Updated: March 2015 (Amended as a Joint Form)

Update: February 2018 (Revised West Suffolk Strategic Framework 2018-2020)